

# PROS Program Employment Services Information

Program Name: \_\_\_\_\_

Date: \_\_\_\_\_

Total PROS Program Enrollment: \_\_\_\_\_

Please provide the following information about the employment/vocational services available in your PROS program:

1. Are there dedicated employment/vocational staff (Employment Specialists) at the program? Y      N
2. Indicate the number of dedicated Employment Specialist staff FTEs per 100 enrolled program participants: \_\_\_\_\_
3. What percentage of Employment Specialists' time is dedicated to Supported Employment activities? (Include direct employment services, meeting with employers, job development, employment-related record keeping, supervision and participation in PROS team meetings.) \_\_\_\_\_
4. What percentage of Employment Specialists' time is dedicated to off-site Supported Employment activities in the community? (Include providing employment-related PROS services, job development, meeting with employers, etc.) \_\_\_\_\_
5. How many Employment Specialists have been trained in the provision of evidence-based Supported Employment (Individualized Placement and Support – IPS) services? \_\_\_\_\_
6. How many staff have received training in evidence-based Supported Employment since the last survey? \_\_\_\_\_
7. How many staff have received basic training in work incentives planning? \_\_\_\_\_
8. How many have received comprehensive training in work incentives planning? \_\_\_\_\_
9. Of the total number of PROS participants enrolled in your program, how many have an employment goal on their IRP? \_\_\_\_\_
10. How many individuals with an employment goal on their IRP have gained employment over the past year? \_\_\_\_\_
11. How many PROS participants with an employment goal of their IRP have received comprehensive and individualized work incentives planning (Benefits and Financial Management) on an on-going basis? \_\_\_\_\_
12. What is the average amount of time between establishing an employment goal on the IRP and the first face-to-face contact with an employer, either by the program participant or by the Employment Specialist? \_\_\_\_\_

June 1, 2013